

Ventura Unified Education Association

Official Request for draw to the Catastrophic Sick Leave Bank

Member Name:

Member Site:

Catastrophic Sick Leave Bank draw start date:

Excerpt from Article 37 of the VUSD-VUEA agreement (contract):

*When all the unit member's available fully paid leave time has been exhausted (i.e. regular sick leave, off, etc.), the unit member will be placed on **excess sick leave**, i.e. five (5) school months at 50% pay.*

*After the unit member has been in an **excess sick leave** (50% pay) status for twenty (20) consecutive working days, the **Catastrophic Sick Leave Bank Committee** may add to the 50% pay to guarantee the unit member full pay provided the unit member has exhausted all other available paid leave for which he/she is eligible. Such **addition shall begin no sooner the 21st non-consecutive work day of excess sick leave and will continue for no more than forty (40) fully paid days or eighty (80) days at half pay.** Grants from the Catastrophic Sick Leave Bank may extend beyond the period covered by **excess sick leave**.*

*Once a member has been granted a draw from the Catastrophic Sick Leave Bank, **they will not be eligible for another draw from the Catastrophic Sick Leave Bank until one (1) year has elapsed** since the end of the previous draw.*

This is an excerpt; the full article is in the VUSD-VUEA contract available at www.vuea.net

Please attach pertinent medical information / doctor's note for consideration.

Dr.'s note does not have to define the illness, just that you have to be on leave.

This is generally the same information provided to VUSD HR.

I officially request to draw from the VUEA Catastrophic Sick Leave Bank

Signature

date of request

For VUEA office use:

[] Unit member is a member of the catastrophic sick leave bank

Catastrophic Sick Leave [] approved or [] declined. If declined, provide reason:

Signature: